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**Starting Your Own Virtual Accounting Business: Systems & Technologies**

* **Set Up Your Home Office**
	+ Laptop Computer
	+ Dual Monitors
	+ Scanner/Printer
	+ High Speed Internet
	+ Headset
	+ A Backup Plan for home internet/power issues
	+ Malware/Anti-Virus Software
	+ Schedule Regular Maintenance / Backups
* **Establish Communication Tools**
	+ Phone System: VONAGE
	+ Email System: RACKSPACE / OUTLOOK
	+ E-Fax: MAXEMAIL / VONAGE
	+ Online Meetings: GoToMeeting
* **Set Up Accounting Software & Hosted Server Environment**
	+ QuickBooks: Online vs Desktop
	+ Hosting Provider: CLOUD9
* **Set Up Workflow Management System**
	+ PAPERLESSOVERNIGHT.NET
* **Other Applications to Consider;**
	+ Time Entry: SpringAhead
	+ CRM: Method
	+ Import Tool: Zed Axis
	+ Electronic Bill Pay: Bill.com
	+ Electronic Banking: Intuit Bank Feeds